

**Enrolled Minutes of the Forty-first Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Plenary Business Meeting
Monday, August 14, 2017**

Study Session. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, August 14, 2017 at 6:50 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Mark Herak, Dan Vassar, Steven Wagner, Konnie Kuiper and Bernie Zemen were present. The Deputy Clerk-Treasurer, Kathryn A. Minchuk, was present to memorialize the proceedings. A quorum was attained. *(It was noted that the Clerk-Treasurer was delayed owing to the parents' meeting at his daughter's school. He intended to be present for the plenary business meeting.)*

General Substance of Matters Discussed.

1. The Town Council discussed the agenda of the imminent meeting.
2. The Town Council discussed with the Building Commissioner the issue of replacing the fleet vehicles used by the Building Department by its enforcement inspectors, including the Building Commissioner. Councilor Herak noted this request as the Budget Chair for the FY 2018 budget.
3. The Fire Chief offered a brief survey of the status of the agreement for emergency response services from Prompt Ambulance and its notification regarding the possible change of ownership.

The study session ended at 6:57 O'clock p.m.

Regular meeting. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, August 14, 2017 at 7:02 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Dan Vassar, presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Steve Wagner reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Mark Herak, Dan Vassar, Steven Wagner, Konnie Kuiper and Bernie Zemen. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett Tauber, Esq. Town Attorney; Pete Hojnicky, Police Chief; John M. Bach, Public Works Director; William R. Timmer, Jr., CFOD, Fire Chief; and Kenneth J. Mika, Building Commissioner were present.

Additionally present: Jerry Krooswyk, Town Board of Metropolitan Police Commissioners was additionally present.

Minutes of the Previous Meetings: The minutes of the regular meeting of 24 July 2017, were approved by general consent.

Special Orders:

1. **Administration of Oath of Office** for Police Officer Candidate **Joel L. Sullivan** and Police Officer Candidate **Tiffany S. Perez**. *Police Officer Candidates Sullivan and Perez were appointed by the Town Board of Metropolitan Police Commissioners at its meeting of 13 July 2017, with the appointment to be effective 30 July 2017, but not earlier than approval by Indiana Public Retirement System (INPRS).*

- (a) Action by Town Council determining that the named Candidates Meet the Qualifications for such position, as Determined by the Town Board of Metropolitan Police Commissioners and as now approved by the Highland Town Council.

Councilor Herak moved, seconded by Councilor Wagner, that the Town Council finds the candidates and approves the qualifications evidenced by them as determined by the Town Board of Metropolitan Police Commissioners. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The candidates' qualifications were approved as determined.

- (b) **Administration of Oath for both candidates separately administered.**

The Town Clerk-Treasurer offered instruction on the purpose and meaning of the oath of office. He administered the oath of office to Police Officer Candidate Sullivan, who offered his sworn oath. The Clerk-Treasurer then administered the oath of office to Police Officer Candidate Perez, who offered her sworn oath.

- (c) Presentation of Badges by Metropolitan Police Commission Chair and/or Town Council President or the Metropolitan Police Chief.

The Police Chief and Commissioner Krooswyk presented Officer Sullivan and Officer Perez their badges.

Officer Perez and Officer Sullivan introduced guests and family presented. All departed.

2. **Executive Proclamation:** A Proclamation in Recognition September 2017 as *Childhood Cancer Awareness Month in the Town of Highland.*

- (a) Reading and Execution of Proclamation. The Clerk-Treasurer read aloud the proclamation.
- (b) The Town Council President, as municipal executive, approved the proclamation, executing it with his signature.

**TOWN OF HIGHLAND
PROCLAMATION OF the TOWN EXECUTIVE**

A PROCLAMATION IN RECOGNITION OF SEPTEMBER 2017 AS CHILDHOOD CANCER AWARENESS MONTH

Whereas, In the past year, more than 19 Northwest Indiana children have been diagnosed with Cancer, some for the second time, and in the past year, five children have lost their lives to Cancer;

Whereas, Childhood cancer remains the number 1 disease related killer of kids in the United States with 1 in 5 children terminal at diagnosis;

Whereas, Three in five children diagnosed with childhood cancer suffer life altering impacts of treatment that significantly alter their quality of life and 1 in 285 children will be diagnosed with cancer before the age of 20;

- Whereas,** Childhood cancer is on the rise. Childhood cancers and adult cancers are different, yet we continue to use downsized adult cancer protocols on kids with many times the devastating effects;
- Whereas,** The lack of childhood cancer research has tremendous impact to kids and significant costs to society, now and in the future;
- Whereas,** Despite these facts, childhood cancer research is vastly and consistently underfunded, as less than 4% of the National Cancer Institute's budget is solely dedicated to childhood cancer research and in 25 years the FDA has initially approved only two drugs for any childhood cancer and half of all chemotherapies used for children's cancers are over 25 years old;
- Whereas,** The incidence of childhood cancer is on the rise with an estimated 15,700 children diagnosed every year (43 per day) in the United States and of those 43 children per day, eight will die;
- Whereas,** The incidence of cancer among adolescents and young adults is increasing at a greater rate than any other age group, except those over 65 years of age and an estimated 2,900 children die each year of cancer in the United States alone, with the average age of death for a child with cancer being 8, producing a loss of 69 years of expected life;
- Whereas,** Many adult cancers can be diagnosed early, however, in 80% of kids, cancer has already spread to other areas of the body by the time it is diagnosed; and
- Whereas,** The causes of most childhood cancers are unknown and at the present, childhood cancer cannot be prevented and families who are or have been in treatment work tirelessly to change these alarming statistics; and,

Now, Therefore, I, Dan Vassar by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby proclaim the month of September 2017, as **Childhood Cancer Awareness Month** in the Town of Highland;

Be it Further Proclaimed, That the citizens of Highland are hereby urged to educate themselves on the issues related to childhood cancer, and to join with the Northwest Indiana Cancer Kids Foundation in supporting programs of research, education, and reallocated research emphasis.

In Witness Whereof, I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 14th day of August in the year 2017.

**TOWN of HIGHLAND, INDIANA
 BY ITS TOWN COUNCIL PRESIDENT**

/s/Dan Vassar

Attest:

/s/Michael W. Griffin, **Clerk-Treasurer**

Staff Reports: The following staff reports were received and filed.

- **Building & Inspection Report for June 2017**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	7	0	7	\$435,476.00	\$6,285.50
Signs:	6	0	6	\$22,834.00	\$1,554.00
Single Family:	1	1	0	\$178,291.00	\$2,498.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00

Residential Additions:	1	1	0	\$20,870.00	\$441.00
Residential Remodeling:	83	83	0	\$566,780.00	\$10,889.00
Garages:	1	1	0	\$16,789.00	\$432.00
Sheds:	0	0	0	\$0.00	\$0.00
Decks & Porches:	5	5	0	\$30,760.00	\$1,264.00
Fences:	14	14	0	\$37,698.00	\$1,498.00
Swimming Pools:	3	3	0	\$0.00	\$246.00
DrainTile/ Waterproofing:	12	12	0	\$133,356.00	\$2,617.50
Miscellaneous	11	11	2	\$12,499,795.00	\$1,136.50
TOTAL:	144	131	13	\$13,942,649.00	\$28,861.50
Electrical Permits	19	15	4		\$2,125.00
Mechanical Permits	33	30	3		\$3,294.00
Plumbing Permits	14	12	2		\$2,108.75
Water Meters	2	2	0		\$460.00
Water Taps	1	1	0		\$200.00
Sewer/Storm Taps	1	1	0		\$300.00
TOTAL Plumbing:	16	16	2		\$3,068.75

June Code Enforcement:

Investigations: 70
Citations: 09
Warnings: 83

June Inspections:

Building: 44 Electrical: 32 Plumbing: 17 HVAC: 12
Electrical Exams: 2

• **Building & Inspection Report for July 2017**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	1	0	1	\$1,450.00	\$53.50
Signs:	2	0	2	\$6,806.00	\$645.00
Single Family:	1	1	0	\$150,000.00	\$2,135.50
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	64	64	0	\$454,467.00	\$8,696.00
Garages:	3	3	0	\$81,025.00	\$1,642.50
Sheds:	2	2	0	\$2,469.00	\$312.50
Decks & Porches:	4	4	0	\$7,050.00	\$826.50
Fences:	7	7	0	\$24,620.00	\$836.50
Swimming Pools:	6	6	0	\$0.00	\$492.00
DrainTile/ Waterproofing:	2	2	0	\$12,888.00	\$314.00
Miscellaneous	5	4	1	\$12,750.00	\$795.00

TOTAL:	97	93	4	\$753,525.00	\$16,749.00
Electrical Permits	19	18	1		\$1,655.00
Mechanical Permits	21	21	0		\$2,054.00
Plumbing Permits	7	6	1		\$863.00
Water Meters	3	3	0		\$690.00
Water Taps	1	1	0		\$200.00
Sewer/Storm Taps	2	2	0		\$900.00
TOTAL Plumbing:	13	12	1		2,653.00

July Code Enforcement:

Investigations: 59
Citations: 05
Warnings: 70

July Inspections:

Building: 32 Electrical: 20 Plumbing: 09 HVAC: 20
Electrical Exam: 1

• **Fire Department Report for July 2017**

	Month	2nd half of year
General Alarms	11	11
Still Alarms	09	09
Paid still alarms	36	36
Total:	56	

• **Workplace Safety Report for July 2017**

There was one incident to report for July. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2017	Total in 2016	Restricted Days 2017	Lost Workdays This Year (2017)	Restricted Days Last Year (2016)	Lost Workdays Last Year (2016)
Parks	0	0	1	0	0	12	0
Fire	0	0	1	0	0	0	0
Police	1	5	6	0	212	2	21
Street	0	0	1	0	0	0	0
Water & Sewer	0	0	6	0	0	14	0
Maint.	0	2	1	0	0	0	0
Other	0	0	0	0	0	0	0
TOTALS	1	7	16	0	212	28	21

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

General Orders and Unfinished Business:

- Resolution No. 2017-31:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Building And Inspection Department Of The Corporation General Fund As Requested

By The Proper Officer and Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Kuiper moved the passage and adoption of Resolution No. 2017-31. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND
APPROPRIATION TRANSFER RESOLUTION
RESOLUTION NO. 2017-31**

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the BUILDING and INSPECTION DEPARTMENT of the CORPORATION GENERAL FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Building and Inspection Department** of the **Corporation General Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

Section 2. That it has been shown that certain existing unobligated appropriations of the **Building and Inspection Department** of the **Corporation General Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

CORPORATION GENERAL FUND

Building and Inspection Department

Reduce Accounts:

001-0006-31002 BI Engineering Fees	\$ 1,993.00
<i>Total 300 Series Reductions</i>	<u>\$ 1,993.00</u>

Increase Account:

001-0006-21003 Garage & Motor Supplies	\$ 1,993.00
<i>Total 200 Series Increases</i>	<u>\$ 1,993.00</u>

Total of All Fund/Department Decreases:	\$ 1,993.00
Total of All Fund/Department Increases:	\$ 1,993.00

DULY RESOLVED and ADOPTED this 14th Day of August, 2017 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Dan Vassar, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

- 2. Works Board Order No. 2017-16:** An Order Authorizing, Approving, a supplemental agreement between First Group Engineering, Incorporated and the Town of Highland to perform Design and Right of Way acquisition and engineering and professional services in support of the 45th and 5th Street Intersection Improvement Project.

Councilor Zemen moved the passage and adoption of Works Board Order No. 2017-16. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland
Order of the Works Board No. 2017-16**

An Order of the Works Board Approving and Authorizing A Supplemental agreement between First Group Engineering, Incorporated and the Town of Highland to perform Design and Right of Way Acquisition and Engineering and professional services in support of the 45th and 5th Street Intersection Improvement Project.

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has heretofore determined that a need exists to improve the intersection of 45th Avenue and 5th Street and to procure design engineering services associated with said street reconstruction and other improvements, to be known as the 45th and 5th Street Intersection Improvement Project (Project);

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), did adopt Works Board Order No. 2014-06, on March 10, 2014, which procured and approved preliminary design and professional engineering services from First Group Engineering, Incorporated, for the 45th and 5th Street Intersection Improvement Project (Project) to provide and furnish the aforementioned services in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the scope of engineering services completed as described in the agreement, for additional fees and charges of One Hundred Twenty-eight Thousand Eight Hundred Dollars (\$128,000);

Whereas, The Town of Highland, through its Town Council, did adopt Works Board Order No. 2015-42, on December 28, 2015, which procured and approved a Supplemental Agreement to complete the preliminary design services set forth in the agreement now in force and to further provide and furnish right of way (ROW) acquisition, supplemental design engineering and professional services in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the scope of engineering services completed as described in the agreement, for additional fees and charges of One Hundred Twenty-four Thousand Nine Hundred Dollars (\$124,900);

Whereas, In consequence of the preliminary design and professional engineering services, First Group Engineering, Incorporated has offered and presented a Supplemental Agreement (No. 2) to complete the preliminary design services set forth in the agreement now in force with an increase in cost of Seventeen Thousand Eight Hundred Sixty-five Dollars and no Cents (\$17,865.00) and a reduction in right-of way engineering services, as originally set forth in Supplemental Agreement No. 1, resulting in a decrease in cost for professional engineering services in the amount of Seventeen Thousand Eight Hundred Sixty-five Dollars and no Cents (\$17,865.00), resulting in no net increase in Professional Engineering Services Agreement;

Whereas, If approved, the combined fees and charges allowable under the two agreements furnishing preliminary design and professional engineering services as well as right of way (ROW) acquisition, supplemental design engineering and professional services in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the scope of engineering services completed as described in the agreements, combined fees and charges of Two Hundred Fifty-two Thousand, Nine Hundred Dollars (\$252,900) (no net change);

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e) or by the required vote set forth in IC 36-1-12-3.5, the Town Council determines that it is expedient and is in the best public interest to employ these professional engineering services in furtherance of this project; and

Whereas, The Town of Highland, through its Town Council now desires to approve the project and to accept and approve the agreement for services as herein described,

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board:

Section 1. That the Town Council hereby determines to proceed with a project for the improvement of the intersection of 45th Avenue and 5th Street to be known as the 45th and 5th Street Intersection Improvement Project;

Section 2. That the Town Council hereby affirms its acceptance and approval evidenced by the passage of **Works Board Order No. 2014-06 as amended by Works Board Order 2015-42**, of the proposal of First Group Engineering, Inc. for Professional Engineering and Design Services on the 45th and 5th Street Intersection Improvement Project in the not to exceed fee amount of Two Hundred Fifty-two Thousand, Nine Hundred Dollars (\$252,900) having found them to be reasonable and fair;

Section 3. That the Town Council hereby accepts the proposal of First Group Engineering, Inc. for Professional Right-of-Way Acquisition and supplemental Design Engineering Services on the 45th and 5th Street Intersection Improvement Project;

Section 4. That the terms and charges under the agreement for preliminary design engineering services in the not to exceed fee amount of Two Hundred Fifty-two Thousand, Nine Hundred Dollars (\$252,900) are found to be reasonable and fair;

Section 5. That the Supplemental Professional Engineering and Design Services Agreement No. 2, (incorporated by reference and made a part of this Order) between First Group Engineering, Incorporated and the Town of Highland, as a supplemental amendment to the Agreement approved on March 10, 2014, is hereby approved, adopted and ratified in each and every respect;

Section 6. That the terms and charges under the original Agreement for preliminary design engineering services, Supplemental Agreement No. 1, and Supplemental Agreement No. 2 in the now combined not to exceed fee amount of Two Hundred Fifty-two Thousand, Nine Hundred Dollars (\$252,900) are found to be reasonable and fair;

Section 7. That the Town of Highland, through its Town Council, believes that First Group Engineers has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 8. That pursuant to IC 36-1-12-3.5, having attained a two-thirds vote, the Town Council hereby determines that it is expedient and is in the best public interest to employ these professional engineering services in furtherance of this project;

Section 9. That the contract for professional engineering services is subject to the verification of work status provisions of IC 22-5-1.7, including the inclusion or addendum of the necessary language provided in IC 22-5-1.7-11 and the filing of the appropriate affidavit;

Section 10. That the Town Council President be authorized to execute the Agreement with his signature as attested thereto by the Clerk-Treasurer.

Be It So Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board this 14th day of August, 2017 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Dan Vassar, President

Attest:

Michael Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Town Clerk-Treasurer

- 3. Works Board Order No. 2017-17: An Order Approving the First Change order to the Construction Contract with Walsh & Kelly for the Johnston Street Reconstruction Project, all Pursuant to I.C. 36-1-12-18.**

Councilor Wagner moved the passage and adoption of Works Board Order No. 2017-17. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland
Order of the Works Board No. 2017-17**

An Order Authorizing and Approving the First Change Order to the Construction Contract with Walsh & Kelly, Inc. related to the Johnston Street Reconstruction, all Pursuant to I.C. 36-1-12-18

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has heretofore authorized and approved a public works project for street reconstruction and other improvements in the public roadway of Johnston Street between Highway Avenue and Ridge Road, with the project commonly known as the Johnston Street Reconstruction Project; and

Whereas, The Town Council has heretofore awarded a contract to Walsh & Kelly, Inc. for the Project on **November 28, 2016** in the amount of **Four Hundred Forty-eight Thousand Four Hundred Five Dollars and 37/100 Cents (\$448,405.37)**; and

Whereas, During the course of construction of the Project, it has become necessary to change or alter the original specifications of the project; and

Whereas, Garcia Consulting, a licensed engineer performing construction engineering services on this project, at the request of the Town, through the Public Works Director, has specifically identified and presented a description of such changes as one (1) proposed first addendum to the original construction contract with Walsh & Kelly, Inc., particularly in support of costs associated with several bid items, which has a net effect of decreasing the contract cost by the amount of **Twenty-two Thousand Two Hundred Thirty-three Dollars and 94/100 Cents (\$22,233.94)**; and

Whereas, The Town of Highland, through its Town Council which is also the Board of Works, now desires to accept and issue the order for change as described,

Now Therefore Be it hereby Ordered by the Town Council of the Town of Highland, Lake County, Indiana;

Section 1. That the Change Order for the Johnston Street Reconstruction Project, as prepared by Garcia Consulting, a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That this first addendum is hereby ordered to be known as *Change Order No. 1*, issued to decrease the net cost to the original agreement between the Town of Highland and Walsh & Kelly, Inc., in the amount of **Twenty-two Thousand Two Hundred Thirty-three Dollars and 94/100 Cents (\$22,233.94)**, bringing the total value of the entire agreement with any and all change orders approved to date to **Four Hundred Twenty-six Thousand One Hundred Seventy-one Dollars and 43/100 Cents (\$426,171.43)**;

Section 3. That as any additional units of materials included in the original contract become needed, the costs of these units in this change order be the same as those shown in the original contract, all pursuant to IC 36-1-12-18(f);

Section 4. That the total of all change orders issued that increase the scope of this project may not exceed twenty percent (20%) of the amount of the original contract, that original contract of Four Hundred Forty-eight Thousand Four Hundred Five Dollars and 37/100 Cents (\$448,405.37); which may not exceed Five Hundred Thirty-eight Thousand Eighty-six Dollars and 44/100 Cents (\$538,086.44), all pursuant to IC 36-1-12-18(d);

Section 5. That the proper officers hereby be and are authorized to execute the necessary documents with their signatures.

Be it So Ordered.

Duly, Passed, Adopted and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 14th day of August 2017 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Dan Vassar, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Comments from the Town Council:

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison*

Councilor Zemen had no report.

- **Councilor Mark Herak:** *Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Councilor Herak acknowledged the Public Works Director, who reported on the Martha Street Sewer rehabilitation project and the town-wide paving program.

Councilor Herak and the Public Works Director engaged in a colloquy regarding the seams in the Ridge Road, which had been recently resurfaced and relined.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison* • *Redevelopment Commission Liaison.*

Councilor Wagner expressed well wishes to the Public Works Director, who was recovering from recent health concerns.

- **Councilor Konnie Kuiper:** • *Town Board of Metropolitan Police Commissioners, Liaison.* • *Fire Department, Liaison* • *Chamber of Commerce Co-Liaison.*

Councilor Kuiper had no report or comments.

- **Council President Dan Vassar:** *Town Executive* • *Chair of the Board of Police Pension Trustees* • *Liaison to the Park and Recreation Board.*

The Town Council President expressed appreciation to the Public Works Director for the progress on all the several projects that are underway in Town.

Comments from Visitors or Residents:

1. Terry Steagall, 8577 Kleinman Road, Highland, expressed his displeasure regarding a recent gathering of White supremacists and violence ensued. He further urged the Town Council to consider passing a so-called "Welcome Community" ordinance.
2. Larry Kondrat, 8115 4th Place East, Highland, inquired whether the town was involved in a lawsuit initiated by the United States E.P.A., regarding storm water detention.

With leave from the Town Council, the Town Attorney explained that there was no lawsuit but that the Highland Sanitary District as well as with the Hammond Sanitary District were working with the US EPA dealing with sanitary sewer overflows.

Mr. Kondrat further asked whether some weed control or extraction could be conducted near some of the properties owned by the Redevelopment Department.

Payment of Accounts Payable Vouchers. Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **July 25, 2017** through **August 14, 2017** and the **payroll dockets for July 21, 2017 and August 4, 2017.** Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$291,983.49; Motor Vehicle Highway and Street (MVH) Fund, \$53,797.73; Local Road and Street (LR&S) Fund, \$20,246.18; Law Enforcement Continuing Education, Training, and Supply Fund, \$716.00; Corporation Bond &

interest Fund, \$79,150.00; FSA Agency Fund, \$1,088.90; Insurance Premium Fund, \$142,548.85; Information and Communications Technology Fund, \$10,466.83; Special Events Non Reverting Fund, \$52.12; Cumulative Capital Improvement Fund, \$10,617.10; Municipal Cumulative Capital Development Fund, \$123,409.68; Traffic Violations and Law Enforcement Agency Fund, \$11,100.00; Gaming Revenue Fund, \$39,503.50; Special Community Crossings Grant Fund, \$21,853.38; Total: \$806,533.76.

Payroll Docket for payday of July 21, 2017:

Council, Boards and Commissions, \$8,299.00; Office of Clerk-Treasurer, \$13,459.64; Building and Inspection Department, \$8,370.62; Metropolitan Police Department, \$117,526.19; Fire Department, \$24,083.90; Public Works Department (Agency), \$71,889.9 and 1925 Police Pension Plan Pension Fund, \$67,618.39; Total Payroll: \$311,247.64.

Payroll Docket for payday of August 04, 2017:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$13,591.66; Building and Inspection Department, \$7,881.06; Metropolitan Police Department, \$108,969.02; Fire Department, \$3,717.67; Public Works Department (Agency), \$69,658.02 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$203,817.43.

Adjournment of Plenary Meeting. Councilor Kuiper moved that the plenary meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, August 14, 2017 was adjourned at 7:40 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer